



Office of the Principal
GOVT. MODEL COLLEGE, BALIPARA
চৰকাৰী আদৰ্শ মহাবিদ্যালয়, বালিপৰা
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Election Rules – Students’ Council Elections, 2025

Government Model College, Balipara

The Students’ Council Election of Government Model College, Balipara shall be conducted to promote democratic values among students, encourage responsible participation in college activities, and ensure fair representation of the student community. The election process shall be carried out in a free, fair, and disciplined manner for the overall development and welfare of students.

1. Authority

- The election shall be conducted under the overall supervision of a Returning Officer & an Assistant Returning Officer(Election Team) nominated by the Principal.
- The Returning officer shall appoint Presiding/Polling Officers, and Counting Officers in consultation with the Principal.
- The Principal shall act as the Patron of the Students’ Council.

2. Structure of the Students’ Council

The elected Students’ Council shall consist of:

1. President
2. General Secretary
3. Cultural Secretary
4. Debating Secretary
5. Major Sports Secretary
6. Minor Sports Secretary
7. Literary Secretary
8. Magazine Secretary

3. Eligibility of Candidates

A. General Criteria

1. Only regular, full-time undergraduate students of the college are eligible.
2. Age limit: 17 – 22 years.
3. Minimum 75% attendance (or as prescribed by the college).
4. No arrears/backlogs in examinations.
5. No criminal record or disciplinary action by the college.
6. Candidate must submit:
 - Nomination form
 - Attendance certificate (from HoD)
 - Declaration of eligibility

B. Attempts Allowed

- Office Bearer posts (President, General Secretary): only 1 attempt during UG course.
- Executive posts (Cultural, Debating, Sports Major, Sports Minor, Literary, Magazine): up to 2 attempts during UG course.
- Total maximum: 3 attempts per student (2 executive + 1 office bearer).

C. Transitional Provision (2025 Only)

Since Government Model College, Balipara currently has only First Year and Second Year students:

- President → Eligible only from Second Year.
- General Secretary → Eligible from First or Second Year.
- All other posts → Eligible from First Year or Second Year.
- From the next academic session (when Third Year is enrolled), the normal year-wise criteria will apply.

4. Nominations

1. Nomination forms shall be issued by the Returning Officer.
2. Nominations must be submitted within the notified deadline.
3. Scrutiny of nominations will be carried out by the Returning Officer and faculty team.
4. A final list of candidates will be published after scrutiny.

5. Campaign Rules

1. Campaign period: maximum 10 days.
2. Only handmade posters are permitted (within expenditure limits).
3. No printed materials, loudspeakers, vehicles, animals, or outsiders allowed.
4. No campaigning within 100 meters of polling booths.
5. No caste, communal, religious, or personal appeals.
6. Maximum expenditure per candidate: ₹5000. Candidates must submit audited accounts within 2 weeks after results.
7. Criticism must be issue-based, not personal.

6. Polling & Counting

1. Polling shall be conducted by secret ballot/ secure online voting (as decided by the Principal).
2. Only voters and authorised officials may enter polling booths.
3. Counting of votes shall be conducted transparently in presence of candidates/agents.
4. Each candidate may have an agent who is present during the polling and counting of votes.
5. Results shall be declared by the Returning Officer.

7. Code of Conduct

- Candidates must maintain discipline, dignity, and order.
- No destruction/defacing of college property.
- Campaign material must be cleared within 48 hours of polling.
- Any form of bribery, intimidation, impersonation, or malpractice will result in disqualification.

8. Disqualification of Candidates

A candidate may be disqualified if they:

1. Do not meet eligibility criteria or submit false documents.
2. Violate the code of conduct (money, threats, outsiders, caste/religion appeals).
3. Damage college property or fail to clear campaign material.
4. Exceed the expenditure limit or fail to submit accounts.
5. Engage in malpractice during polling or counting.

Decision of the Returning Officer shall be final, subject to appeal before the Principal.

9. Grievance Redressal

1. A Grievance Redressal Cell will be constituted consisting of faculty members and administrative staff.
2. Complaints must be submitted in writing within 24 hours of occurrence.
3. The Cell may impose penalties including warnings, fines, suspension of campaigning, or disqualification.
4. Appeals may be made to the Principal, whose decision shall be final.

10. Tenure of the Council

- The tenure of the elected Students' Council shall be one academic year from the date of oath-taking.
- Vacancies arising within 2 months of elections shall be filled by re-election; thereafter, the Council may promote an existing member to fill the vacant post.